



**KERALA AGRICULTURAL UNIVERSITY**  
**INTERNAL AUDIT CIRCLE (NR), KOZHIKODE**  
**E-mail : iackozhikode@kau.in, Ph: 0495 2730614, Vellimadukunnu - 673012**

IACNR/37/2026-B2

Dated : 24-01-2026

**TENDER NOTICE**

Sealed competitive tenders are invited from the firms for the **Supply and Installation of Desktop Computer, Laptop Computer and Printer** at Internal Audit Circle (NR), Kerala Agriculture University, Vellimadukunnu, Kozhikode as per the specifications, terms and conditions detailed below.

**i. Desktop Computer – 1 No**

<b>DESKTOP COMPUTER</b>		1 No.	
<b>Specifications</b>			
Form factor			
Processor			
Graphic			
Memory			
HardDisk			
Wireless			
Ports			
Energy Efficiency Compliance			
Mouse and Keyboard			
Monitor with Resolution and Size			
OS			
Warranty			

**ii. Laptop Computer – 1 No.**

<b>LAPTOP COMPUTER</b>		1 No.	
<b>Specifications</b>			
Processor			
Graphic			

Memory	8GB, , DDR4 Or Above	1 No.
HardDisk	512GB M.2 PCIe NVMe Solid State Drive	
Wireless	Realtek Wi-Fi 6 RTL8852BE, 2x2, 802.11ax	
Display	16", Non-Touch, 16:10 FHD+ 1920x1200	
Ports	USB (03 Nos ) One is USB Type C	
Warranty	3 – Years Basic Onsite Service after remote diagnosis with Hardware*	
Mouse	USB mouse .Same make of Laptop	
OS	Free Dos /Compatible with Win 10/11 64 Bit Professional /Linux	
Other	Backpack	

### III. Printer – 1 No.

Duplex Monochrome Printer – 1 No		1 No.	
Specifications			
Printer Type	Monochrome		
Print Technology:	Laser		
Print Resolution	Up to 600 × 600 dpi		
Duplex Printing	Automatic two-sided printing standard		
Media Sizes Supported	A4, A5, A6, B5 (JIS); letter, legal and custom sizes		
Duty Cycle	Monthly : Up to ~20,000 pages		
USB:	Hi-Speed USB 2.0		
Network	Ethernet 10/100Base-TX		
Wireless	Built-in dual-band Wi-Fi 802.11b/g/n (2.4 & 5 GHz)		
Warranty	3 – Year onsite		

### DETAILS OF TENDER

Tender Number	IACNR/37/2026 – B2
Cost of Tender Form	0.20 % of the cost of Tender rounded to the nearest multiple of 100 (minimum 400)
GST (18%)	18% of the cost of Tender form
Amount of EMD to be paid	Rs.1500/-
Last date and time for receipt of tender	10.02.2026 2.00 PM
Last date and time for opening of tender	10.02.2026 3.00 PM
Date up to which the rates are to remain firm for acceptance	1 Year
Designation and address of officer to whom the quotation is to be addressed	The Assistant Comptroller Internal Audit Circle (NR)

	Kerala Agriculture University Sujatha Building, Vellimadukunnu, Kozhikode-673012.
Place of Supply	Internal Audit Circle (NR), Kerala Agriculture University, Sujatha Building, Vellimadukunnu, Kozhikode

### **Terms and conditions:**

1. The envelope containing the tender should be superscribed as "**Supply and Installation of Desktop Computer, Laptop Computer and Printer**". In case the tenderer is quoting for any one item or a combination of two items, the superscription should clearly indicate the specific item(s) quoted and should be addressed to **The Assistant Comptroller, Internal Audit Circle (NR), Kerala Agricultural University, Sujatha Building, Vellimadukunnu, Kozhikode - 673012**.
2. The item should be delivered and installed at the site and the rate quoted for the item should be inclusive of installation charges, taxes, delivery charges and other charges, if any, and should be valid for one-year w.e.f. the date of issue of supply order.
3. The period of warranty for the items should be stated separately.
4. The Tender form shall be downloaded from the link, [www.kau.in/tenders](http://www.kau.in/tenders). The same should be submitted duly signed along with other documents.
5. The cost of the tender form, GST and EMD will be accepted by way of separate Demand Drafts drawn in favour of the **Assistant Comptroller, Internal Audit Circle(NR), Vellimadukunnu** payable at State Bank of India, Eranhipalam, Kozhikode.
6. The tender should be accompanied by an Agreement in Kerala Stamp Paper worth **Rs.200/-** and the format of the Agreement (Format of agreement to be submitted along with the tender) can be downloaded from the link, [www.kau.in/tenders](http://www.kau.in/tenders).
7. Late and incomplete tenders and tenders without EMD, Cost of Tender, GST and Agreement will not be accepted. Firms who are exempted from the payment of EMD should furnish a copy of the currently valid certificates from Store Purchase Department, Govt. of Kerala.
8. Tenders will be opened in the presence of the tenderers who may be present at that time.
9. If the date of opening the tender happens to be a holiday due to unexpected circumstances like bandh, hartal etc., quotations will be opened on the next working day at the same place and time.
10. The successful tenderer should execute an agreement in Kerala stamp paper worth **Rs.200/-** and furnish a **Security Deposit of 5%** of the cost of items quoted in the

form of Term Deposit /Bank Guarantee/Demand Draft drawn in favour of the **Assistant Comptroller Internal Audit Circle (NR), Vellimadukunnu** payable at the State Bank of India, Eranhipalam when directed from this office. The format (Format of agreement to be submitted at the time of supply of items) of the agreement can be downloaded from the following link [www.kau.in/tenders](http://www.kau.in/tenders).

11. Withdrawal of tender after its acceptance or failure to supply the items or not according to the specifications will entail cancellation of the tender.
12. The supply order will be placed immediately on the confirmation of the tender and availability of funds.
13. The items should be supplied within 15 days from the date of receipt of supply order and no extension of date is allowed for supply.
14. The invoice should be addressed to **The Assistant Comptroller, Internal Audit Circle(NR), Kerala Agricultural University, Sujatha Building, Vellimadukunnu, Kozhikode - 673012.**
15. Tenders insisting payment in advance either full or part are liable for rejection.
16. Payment as per the invoice will be made only after supply and installation of the item as per specifications and the tenderer is liable to rectify/replace the defective articles immediately on receipt of intimation. TDS on GST @ 2% will be deducted on payment made to the supplier, where the total value of supply under individual contract exceeds Rs. 2.5 lakhs.
17. The Assistant Comptroller, Internal Audit Circle (NR), Vellimadukunnu has the right to accept or reject any or all of the offers without assigning any reason. The decision of the undersigned in finalizing the tenders will be the final and binding.
18. The EMD/Security Deposits furnished will be forfeited in case the contract is not fulfilled as per the terms and conditions mentioned in the tender notice and Agreement.
19. All the rules and regulations applicable to Government tenders will be applicable to this tender also.

\*Enquiries if any may be mailed to [iackozhikode@kau.in](mailto:iackozhikode@kau.in) or contact 0495 - 2730614

#### **ASSISTANT COMPTROLLER**

To

1. KAU website
2. Notice Board of Corporation/ Village Office

