

KERALA AGRICULTURAL UNIVERSITY

02 College of Agriculture, Vellayani

Thiruvananthapuram-695 522

Phone: 0471-2388002, 2381829

SP (1)2830/2021(i)

Dated, 12-03-2021

TENDER NOTICE

Sealed competitive tenders are invited from the firms for the supply of **IT Equipments** to Academic Cell of College of Agriculture, Vellayani as per the specifications and terms & conditions detailed below.

Sl. No.	Item and Specifications	Quantity
1	<u>Branded Desktop Computers -</u> 10th Generation Core i7, Genuine Windows 10 Professional ,Antivirus and MS Office 16/8 GB DDR4 RAM,256 GB SSD(Boot)+ 1 TB 7200 RPPM SATA DVD Player, Optical or Wireless Mouse, Keyboard , 20” Monitor or more ,USB, HDMI, Wi-Fi and LAN Connectivity.	2 Nos
2	External Hard Disk of 1TB.	2 Nos
3	A Printer cum Photocopier with a minimum speed of about 30 copies/minute with wifi facility. Type Of Machine Multifunction Cartridge Technology Separate Drum and Toner(Monocomponent) Paper Size A4 & A3 Print Speed per minute in A4size- Mono 32 PPM Above Resolution (Dpi)-1200 x 1200 Memory (GB) 2 GB Solid state Drive memory 32 GB or higher Duplex Feature Yes Network Connectivity Yes Wi-Fi Availability Yes Original Document Feeder Type DADF/RADF Feeder Capacity 50 Sheets Number of Main Paper Tray 2 Each Main Paper Trays Capacity 500 Sheets On site OEM Warranty 1	1 No

4	<p><u>Multipurpose printer cum scanner and photocopier.</u></p> <p>Type Of Machine Multifunction Machine Function Print, Copy Scan Cartridge Technology Separate Drum and Toner(Mono component) Paper Size -A4 Print Speed per minute 22 PPM Above Memory (MB) 256MB Duplex Feature Yes Network Connectivity Yes Power consumption Less than 500W On site OEM Warranty 1</p>	1 No
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Cost of tender forms

Particulars	Cost (Rs.)
Supplies costing above Rs.1,00,000/- to Rs. 10 lakh	0.2 % of the quoted amount rounded to the nearest multiple of Rs.100/-subject to a minimum of Rs.400/- and maximum of Rs.1500/- + GST@12% (extra)
Supplies costing above Rs.10 lakh	0.15 % of the quoted amount rounded to the nearest multiple of Rs.100/-subject to a maximum of Rs.25000/- + GST12@% (extra)

Last date & time of receipt of tender : 26.03.2021 2PM

Date & time of opening of tender : 26.03.2021 3.30PM

Terms and conditions:

1. The tender should be submitted in the prescribed form which can be downloaded from the website:www.kau.in/tenders or coavellayani.kau.in
2. The envelope containing the tender should be superscribed as “**IT Equipments**” and should be addressed to the Dean of Faculty, College of Agriculture, Vellayani, Thiruvananthapuram-695 522.
3. Each tender should be accompanied by tender fee and Earnest Money Deposit (EMD) of 1% of the cost of the quoted items (subject to minimum of Rs.1500/-) by way of two crossed Demand Drafts separately for tender fee and EMD drawn in favour of the **Dean of Faculty, College of Agriculture, Vellayani payable at State Bank of India, Vellayani** Late and incomplete tenders and tender without EMD, tender fee and agreement will not be accepted. Firms who are exempted from the payment of EMD should furnish copy of the currently valid certificates from Stores Purchase Department, Govt.of Kerala.
4. The tender should be accompanied by an agreement in Kerala Stamp Paper worth **Rs.200/-** and format can be downloaded from the above website. Withdrawal of tender after its acceptance or failure to supply the items or not according to the specifications will entail cancellation of the tender.

5. The successful tenderer should execute an agreement in Kerala stamp paper worth **Rs.200/-** and furnish a **Security Deposit of 5%** of the cost of the items quoted in the form of Term Deposit /Bank Guarantee/Demand Draft drawn in favour of the **Dean of Faculty, College of Agriculture, Vellayani** payable at the State Bank of India, Vellayani when directed from this office. The format of the agreement can be downloaded from the above website.
6. The items should be delivered at the site and the rate quoted for each item should be inclusive of all charges, taxes, loading and unloading charges, if any, and should be valid for one year w.e.f. the date of issue of supply order..
7. Tenders will be opened in the presence of the tenderers who may be present at that time.
8. If the date of opening the tender happens to be a holiday due to unexpected circumstances like bandh, hartal etc., quotations will be opened on the next working day at the same place.
9. The Dean of Faculty, College of Agriculture, Vellayani has the right to accept or reject any or all of the offers without assigning any reason. The decision of the undersigned in finalizing the tenders will be final and binding.
10. The supply order will be placed subject to the approval of the University and availability of funds.
11. Tenders insisting payment in advance either full or part are liable for rejection.
12. On acceptance, the supply order will be placed and invoice should be addressed to the Dean of Faculty, College of Agriculture, Vellayani.
13. The items should be supplied within 3 weeks from the date of receipt of supply order.
14. Payment as per the invoice will be made only after supply of the items as per specifications and tenderer is liable to replace the defective articles/rectify the defective items immediately on receipt of intimation.
15. The EMD/Security Deposits furnished will be forfeited in case the contract is not fulfilled as per the terms and conditions mentioned in the tender notice and agreement.
16. All the rules and regulations applicable to Government tenders will be applicable to this tender also.

Sd/-

DEAN OF FACULTY