

## **Annexure – I**

### **Format for Submission of Rate Contract Proposal (2025–26)**

(To be submitted on the firm's letterhead with seal and signature)

1. **Name of the Firm / Supplier:** .....
2. **Address (Office / Branch):** .....
  - Phone: .....
  - Email: .....
  - Website (if any): .....
3. **GST No. / PAN No.:** .....
4. **Authorized Person's Name & Designation:** .....
5. **Whether Manufacturer / Dealer / Authorized Agent:**  
.....
6. **Authorization Letter from Manufacturer** (if applicable): ☐ Enclosed ☐ Not Applicable
7. **Price List for Laboratory Chemicals, Glassware & Consumables:** ☐ Hard Copy Enclosed ☐ Soft Copy Enclosed
8. **Validity of Rate Contract Quoted:** One year from the date of execution of the Rate Contract order
9. **Tax Rate Applicable (Educational / Research Institutions):**  
.....
10. **Compliance with Terms & Conditions (1–9 in the Notice):** ☐ Yes ☐ No
11. **Other Details (if any):** .....

### **Declaration**

I/We hereby declare that the information provided above is true and correct to the best of my/our knowledge. I/We agree to abide by the terms and conditions specified in the Rate Contract Notice

Place:

Date:

Signature with Seal of Firm